

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 07-21

December 5, 2006

TO: All Regional Directors, Officers-in-Charge
and Resident Officers

FROM: Richard A. Siegel, Associate General Counsel

SUBJECT: Notice of E-Filing for Representation Cases

As set forth in OM Memorandum 07-07 (Revised), the Agency's website provides an expanded electronic filing system for filing documents with Regional Offices, the Office of Appeals, the Division of Judges and the Board . Effective immediately, in order to notify parties of the Board's electronic filing requirements for representation cases, the following standard language should be added to all representation case documents that provide for the right to file an appeal or a request for review:

In the Regional Office's initial correspondence, the parties were advised that the National Labor Relations Board has expanded the list of permissible documents that may be electronically filed with its offices. If a party wishes to file one of the documents which may now be filed electronically, please refer to the Attachment supplied with the Regional Office's initial correspondence for guidance in doing so. Guidance for E-filing can also be found on the National Labor Relations Board web site at www.nlrb.gov. On the home page of the website, select the **E-Gov** tab and click on **E-Filing**. Then select the NLRB office for which you wish to E-File your documents. Detailed E-filing instructions explaining how to file the documents electronically will be displayed.

If you have any questions regarding this matter, please contact me or your Assistant General Counsel or Deputy.

/s/
R.A.S.

cc: NLRBU
Release to the Public

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